

Burnham Overy Parish Council

Minutes of the Parish Council Meeting held on Monday 21st June 2021 at 6.30 pm in the Village Hall, Burnham Overy Staithe.

Present:

Councillors: Katherine William-Powlett (Chair), Avril Edwards, Pam Thompson, Jenny Gurney, Johanna Howell, Neil McCallum-Deighton, Cllr S Sandell (Borough Councillor), Clerk Sarah Raven, - Members of the Public 6

Welcome by Chair. Cllr K William-Powlett thanked Simon Raven for his work on the Parish Council and presented him with a card and present.

1. Apologies for absence:
Cllr S Stevens sent her apologies for absence (personal) which the Council accepted. PROPOSED and SECONDED to accept the apologies. AGREED.
2. Minutes of the last council meeting:
The Minutes of the meeting held on 4th May 2021 were APPROVED as a correct record of the proceedings.
3. Declarations of interests: -
Cllr K William-Powlett item 23, Cllr A Edwards item 23.
4. Clerks Report:
The Clerks Report was presented which was available to see ahead of the meeting. Nothing new to report.
5. Borough and County Councillors Reports:
Cllr S Sandell explained a new Leader had been appointed at the Borough Council, Cllr S Dark. She had now changed her role to a Cabinet Member with a large portfolio of people and communities and does not sit on licensing and planning committees.
6. Public Participation:
 - A Member of Public had made enquiries regarding cables for Gong Lane and New Road to be placed underground. As the area was an AONB (Area of Outstanding Natural Beauty) the Norfolk Coast Partnership would consider. He would like the Parish Council to support. This was an agenda item to be discussed later.
 - Concerns raised regarding some Hastoe Housing tenants advertising swapping houses on Social Media. There is a criteria for people with close associations with Burnham Overy to live in these houses. Councillors agreed for Clerk to write to Hastoe regarding the situation.
7. Water Quality of River Burn and Staithe:
Test data obtained for Roy's and Everitt's Mill sample points. Cannot interpret the data. Samples need to be taken from Bank Hole for E.coli regularly. Discussion regarding Anglian Water infrastructure and pumping into the River Burn when flooding occurred. PROPOSED and SECONDED for Clerk to write to the Environment Agency for samples to be taken regularly from Bank Hole. AGREED
8. No Waiting Cones:
Permission given by Norfolk County Council for no waiting cones to be placed around the village. Cones not effective in some places. Residents informed regarding parking

on double yellow lines or obstructions in some places in the parish. Parking Operative at Borough Council gave a number for any public to use. The Police had been informed regarding obstruction and parking on a junction. Discussion on yellow lines on the junctions. Cllr A Edwards would deal with the cones for Wells Road, bottom of New Road and Tower Road. Cllr J Gurney agreed to check the ones along Gong Lane. AGREED to place cones in the positions agreed on the map and leave out for the season. AGREED to arrange a meeting on Teams with the Police Liaison Officer and arrange with other Parish Councils in the area to join that meeting.

9. Phone Box:

Openreach would not allow the adoption of the phone box because of an earlier planning objection. Borough Council are liaising with BT Openreach but no further response.

10. Queen's Platinum Celebrations:

June 2 to 5th 2022 will be Queen's Platinum Celebrations. Discussion whether the Parish Council would like to be involved with the Beacons and what type of Beacon to have. It would be high tide at 9.31pm but it is only a 7.8 and therefore will not flood the quay unless there is a strong northerly. It will not be over the quay so could have a bonfire on the slipway. Dependent on northerly winds as well. AGREED for Clerk to research the prices of the beacons, permission in principle from organisations for bonfire/beacon. To be discussed at next meeting.

11. Dog Waste and Litter Bins:

Discussion on prices for litter bins to be emptied and housing units. AGREED to take no further action.

Dog waste bins, Holkham were contributing so would not provide any further bins. AGREED to purchase another dog bin but with chute £249 plus VAT which is under the maximum capacity. Clerk to research if this could be located near swing gate if not where the other bins were located. Clerk to check with organisations for permission.

12. Business Rates Premises:

Businesses were given a £10,000 grant during Covid from the Borough Council. AGREED for a letter to be sent to businesses in the parish asking if they would like to contribute some of this money to the parish council.

13. Traffic Regulation Order (TRO) A149 and B1155

Discussion on TRO regarding timing and pricing. AGREED for Clerk to make further enquiries raised by Councillors with Highways and Cllr A Jamieson. To be discussed at next meeting.

14. Cables Underground

Discussion regarding cables being placed underground along New Road and Gong Lane. As the parish is in an Area of Outstanding Natural Beauty the Norfolk Coast Partnership with UK Power Network and a grant by Ofgem might be available. AGREED to ask Norfolk Coast Partnership to do an initial desktop check for suitability.

15. Local Plan

Local Plan drafted and been approved by Cabinet at the Borough Council. Needs to go through Full Council on 8th July. Local Plan will go out to consultation so Parish Councils can comment. Agreed wording for Burnham Overy Staithe to be designated from a rural village to a Smaller Village/Hamlet. PROPOSED, SECONDED and

AGREED to make a comment on the Local Plan for Burnham Overy Staithe to be lowered on the hierarchy. Wording for Local Plan, Policy LP12 Transportation PROPOSED, SECONDED and AGREED.

16. Advisory Group for Planning
Councillors had attended planning course. Discussion on whether to have an advisory group set up. AGREED not to action.
17. Plaque for Oak Tree, New Road
Officer will come out to look at the tree in relation to the Tree Preservation Officer. AGREED for Clerk to research prices for a plaque to be placed on the allotment gate or stake near tree. Clerk to liaise with member of the public who raised this matter regarding wording and bring to next meeting.
18. Queen Elizabeth Hospital Campaign:
Email received from Councillor at Borough Council asking for Parish Councils to help campaign and write to the Health Secretary about the Queen Elizabeth Hospital. Cllr S Sandell would collect postcards to be delivered in the Newsletter. AGREED to support and write.
19. Train Delay links between train and buses at King's Lynn
Discussion why the buses leave before the arrival of the train. Clerk to write to James Wild MP to enquire up to date situation and to Lynx.
20. Finances
 - a) Payments Approved: AGREED

Payments	£	Receipts	£
S Raven Zoom June/July	14.39	Holkham Grass/dog bin contribution	240.00
S Raven Signs for playing field	30.28	CIL	15.72
Breckland Industrial Ltd	458.40		
Acorn Pest Control (Rabbits)	96.00		
S Raven (Antivirus)	34.99		
S Raven wages May	543.84		
BHIB Insurance	362.85		
S Raven Zoom May/June	14.39		
Norfolk PTS Seminar SR	24.00		

- b) Financial Statement May 2021 – PROPOSED, SECONDED and AGREED
 - c) Notice of Exercise of Public Rights dates: Electors could view accounts until 23rd July.
 - d) General Power of Competence – Do not have two thirds of Councillors elected so will continue to use powers and duties. Finances would continue using Section 137 which is £8.41 per elector (244 electors).
 - e) Standing Orders/Direct Orders: AGREED to cancel the Open Spaces Society standing order. AGREED ICO and Currys.
21. Policies:
Risk Assessment – PROPOSED, SECONDED and AGREED to adopt the risk assessment.
22. Playing Field:
 - a) Concrete bench has been removed behind the slide. This was a delegated decision before the meeting. PROPOSED SECONDED and AGREED to remove from asset list.

- b) Skate ramp – quote for demolishing the skate ramp for £5,000 plus VAT.
Contacted three builders who were unable to repair. Cllr A Edwards to enquire with further builders and liaise with Clerk.
23. Allotments:
- a) Strimming Quote: £150 to strim 2 half and 1/3 plot. PROPOSED, SECONDED and AGREED.
 - b) Termination of Plot 8b: AGREED to terminate at the end of September.
 - c) Padlock: To purchase a combination lock. PROPOSED, SECONDED and AGREED.
24. Memorial Bench update and removal of Plank Bench:
Memorial bench concrete has been laid. Bench to be placed next week. Plank Bench had rotted and been removed and disposed of. PROPOSED SECONDED and AGREED to remove from asset list.
25. Meeting of 26th July and continuing with six weekly meetings:
Village Hall was booked. AGREED to enquire with the Church or Boathouse to hold the meeting. AGREED to continue with six weekly meetings.
26. Reports from Councillors:
- Cllr J Gurney had been to the meeting with Council for the Preservation of Rural England. Main concerns with new houses having oil tanks. It is better to have air source heat pumps etc.
 - Cllr K William-Powlett attended the Local Plan presentation
 - Cllr J Gurney attended the Village Hall AGM.
 - Clerk had attended Email course. More information to be sent in due course regarding having a gov.uk email address.
27. Correspondence:
Extra to list Norfolk County Council transfer of common rights, Open Spaces updates
28. Items for next Agenda –
Flooding
29. Public Participation –
- Discussion on delays to buses along New Road because of parking.
 - Discussion of yellow lines at junction of Gong Lane and parking blocking driveways.
 - As East Harbour Way is one-way system may not be allowed double yellow lines.
 - Discussion regarding bonfires. It is an AONB, chemicals in the wood being burned wash into the sea and climate change.
 - Number of people driving the wrong way on East Harbour Way.

Meeting Closed: 8:35 pm

Date and times of next meetings 26th July 2021 at **6.30pm** to be held (to be confirmed).