

BURNHAM OVERY PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting of Burnham Overy Parish Council at St Clements Church, Burnham Overy Town on **Monday 4th July 2022 at 6.30pm**

Sarah Raven

Dated: 28th June 2022

Clerk Sarah Raven

5 Wells Road, Burnham Overy Town, PE31 8HU

Tel: 01328 738512

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Members of the Public are welcome to attend.

AGENDA

1. To consider accepting apologies for absence.
2. To approve the minutes of the last council meeting held on the 15th June 2022
3. To record declarations of interest from Councillors in any item to be discussed.
4. To consider the Clerks Report
5. To receive reports from Borough and County Councillors
6. To adjourn the meeting to invite public participation – including questions and statements relating to items on this agenda.
7. Planning:
 - a) 22/01078/F Replacement of rear east facing single storey extension with 2 storey extension and addition to the north facing single storey element of a second storey. 1 Gravel Hill Mill Road Burnham Overy Town King's Lynn Norfolk PE31 8HX
8. Highways
 - a) To discuss situation regarding road surfaces in the parish
 - b) To discuss and update the Traffic Regulation Order for Burnham Overy Town.
9. To update on flooding
10. To discuss the consultation on Norfolk County Council 16th May
11. To discuss planting of an oak tree.
12. To discuss moving the SAM2 post on Wells Road Burnham Overy Staithe
13. To discuss bin collections for businesses
14. To discuss whether to hold a community coffee morning.
15. To discuss the update from OTN and any response to be sent.
16. To discuss the parking arrangements when hiring the village hall.
17. Finances.
 - a) To approve payments ([see below](#))
 - b) To approve the financial statement for May and June 2022
 - c) To consider an application to the Borough Council for a CIL Grant for the noticeboard and match funding.
 - d) To approve moving of funds from NatWest to Unity.
 - e) To update on Reserves including moving money to Legal Expenses.
18. Allotments:
 - a) To discuss giving clerk delegated powers to maintain allotments
 - b) To approve the quote for the black matting and strimming

19. Play Equipment
 - a) To approve estimate for the repairs to the play equipment
 - b) To approve quote for new signage, dog bins and springs.
20. To consider the correspondence received regarding portaloos being placed on the playing field for August.
21. To update on the decision made by the Information Commissioners Office in respect to a Freedom of Information request.
22. To update on the Queens Platinum Jubilee Celebrations and overall spend.
23. To approve the Planning Policy.
24. To appoint two councillors to undertake the Clerks Appraisal
25. To update on the telephone box.
26. To update on the Superhero event and discuss whether Superhero should attend the next Parish Council meeting.
27. To approve the rearrangement of the next meeting on 5th September to the 12th September 2022
28. To receive reports from Councillors:
29. To receive items from councillors for the next agenda
30. To adjourn the meeting to invite public participation – including questions and statements relating to items on this agenda or for items to be placed on agenda for next meeting
31. **Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960** it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of correspondence received regarding the 77 acres. The reasons are for legal and privilege matters.

Payments to be Approved: -

Payments	Amount £
S Raven wages June	570.25
Norfolk County Council (NP Law May fees)	935.64
Cloud Next Ltd	251.98
Norfolk County Council NP Law fees April	435.96
Harry Stebbing Header Board	162.00
Harry Stebbing Bench	2346.90
Acorn Pest November and February	270.00
Plot 7a Deposit returned	25.00
Burnham Overy Parochial Church Council	50.00
BMACCS	50.00
R Gillett internal auditor	30.00
Holkham Estate Allotment Rent	75.00
Holkham Estate Playing Field Rent	12.50
S Raven Tables	227.24
CGM grass cutting	135.46
S Raven Spring gate	14.43
S Raven May wages	570.25