## Bank reconciliation - pro forma

This reconciliation should include <u>all</u> bank and building society accounts, including short term investment accounts. It <u>must</u> all column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as no

Name of smaller authority:	Burnham Overy Parish council		
County area (local councils and parish	meetings only): West Norfolk		
Financial year ending 31 March 20xx			
Prepared by (Name and Role):	Sarah Raven Clerk/RFO		
Date:	18/04/2021		
Balance per bank statements as at 3	1/3/21: 44589190 44589204	£ 723.9 18,144.6	£ 18,868.5
Petty cash float (if applicable)			- -
Less: any unpresented cheques as at 3	31/3/21 (enter these as negative numbers 402	(264.55)	(264.55)
Add: any un-banked cash as at 31/3/21			(204.55)
Net balances as at 31/3/21 (Box 8)		=	18,604.0