

Burnham Overy Parish Council

Minutes of the Meeting held in the Village Hall on Monday 16th January 2017 at 6.00pm

Present: Councillors: Anne Scoles (Chairman), Margaret Sizeland, Simon Raven, Pam Thompson, Iain Mackechnie Jarvis, Henrietta Faire Clerk Sarah Raven, Members of the Public 11.

The Chairman welcomed Councillors and members of the public.

1. Apologies were accepted from Cllr B Bunkle (Health), Cllr Richard Bird (County Council), Cllr Sam Sandell (Borough Council)
2. The minutes of the last council meetings held 21st November, 7th and 28th December 2016 were approved and signed. Proposed Cllr P Thomson seconded Cllr H Faire
3. Declarations of interest and pecuniary interests were received from Cllr S Raven on Agenda items: 6, 7, 9, 13, Cllr H Faire in respect of Seaward, Cllr A Scoles item 18
4. The meeting was adjourned to invite public participation.

Mr T Holmes explained the revised plans for Seaward that were now with the Borough Council. Mr Holmes left paper plans for the Council to look through.

A query regarding the licence agreement for the boat park was raised and wanted to know the intention of the council. Cllr Scoles and Cllr Raven explained this was only to be registered with HM Land Registry and a licence agreement to safeguard users of the boat park.

A query regarding the bees on the allotment and adhere to the guidelines of the National Beekeeper Association. Only one person to be issue a licence to keep bees to Mr Raisbury. Mr Raisbury to supply a copy of the insurance document if this is agreed.

Another query raised as to what animals were allowed on the allotments, It was explained only hens with written confirmation from the Parish Council were allowed.

6. Payments :

| Payments | £ | Receipts | £ |
|-----------------------------------|--------|--|--------|
| Clerks Salary Nov and Dec | 373.24 | Transfer from Reserve for Bench repair | 199.00 |
| Laptop – Currys Nov and Dec | 11.00 | Superheros | 50.00 |
| Wreath – Poppy Appeal | 25.00 | Boat Park Rent Millar | 200.00 |
| Boathouse – Repair Memorial Bench | 199.00 | Boat Park Rent Briggs | 200.00 |
| Village Hall Contribution annual | 250.00 | | |
| Norse Grass Cutting | 988.23 | | |
| ICO | 35.00 | | |
| Clerk – Portable Hard Drive | 49.99 | | |
| Arborcraft Tree Care | 540.00 | | |
| Acorn (Moles) | 112.50 | | |
| Clerk – Stamps / Ink | 29.39 | | |

All payments approved.

7. Clerks Mileage of £81.45 and Overtime from October 2016 to 31st December 2016 of 23 hours extra. Approved
8. Precept agreed to add 3% to last year's precept of £5424 totalling £5586.72. Approved.
9. Allotments
 - a. Holkham had drafted a new lease for the Allotments including a plan. If agreed a Heads of Terms for the new agreement would be drafted. The lease was for 20 years, rent to be £200 per annum (increased from £150) with a rolling break clause added for the Landlord after Year 1. Agreed to ask Holkham to not include a break clause and to clarify the rent to be fixed for the 20 years.
 - b. An Agreement for the Allotment Holders was discussed and amended. New draft to go around all Councillors for approval.

- c. Holkham had given consent to the keeping bees on the allotments on condition of the majority of allotment holders agreeing and also to ensure good husbandry. Out of 16 allotment holders only 5 had not responded. 11 allotment holders were in favour. Mrs Raisbury had supplied a map of where the bees would be situated on the allotments. There would be one main hive and then a spare hive also placed on the allotment. Agreed for Mrs Raisbury to keep bees on his allotment.
12. Boat Park
 - a. The registering of the Boat Park was still with HM Land Registry and was expected to be completed in the next three to four months.
 - b. Licence Agreement had been prepared for the four tenants of the Boat Park. This was discussed and amended. Draft to be forwarded for approval.
 - c. Rents had been received from Mr and Mrs Millar, Mr and Mrs Briggs and Mrs Dickinson.
 - d. Mrs Warner did not want to continue with her ¼ of the Boat Park. This will be offered to the next person on the waiting list.
13. 77 Acres of Marsh Land at Burnham Overy Staithe. The meeting was adjourned for Mr R Cooke to discuss his findings and summarise the facts. It was agreed to write to Holkham Estate to obtain a copy of the conveyance dated 1922. Also, to clarify the position with HM Land Registry and supply the facts enclosing the Tithe Map and the Inclosure Award.
10. Playing Field
 - a. There is no lease for the playing field however there is a lease for the section of the playing field from the gate on New Road to the back of the tennis courts. There is evidence that the playing field belong to Holkham as there is a lease to the Overy Staithe Sports Club. On 31st July 1986 letter from Burnham Overy Playing Fields Association to Holkham stating that the Parish Council would take over maintenance and management of the two playing fields. Rent is being paid and agreed to leave things as they are.
 - b. Quotes had been obtained for the removal the skate park £6,000 and £2650. Agreed to try and raise the money to help fund the playing field equipment. Draft letter to go in the Parish Magazine to see if anyone would give a contribution towards the playing field. Grants might be available however a clear idea of what equipment was needed and what value was needed. To get quotes for the slide to be repaired. Burma Bridge quote was £318 for a new post or £2,500 for a whole new Burma Bridge.
 - c. Grants could be considered to raise money.
5. Anglian Water had been contacted regarding the Waste Water Treatment and a letter had been received which was read out. This means that sewage cannot be used as a planning objection now.
23. Correspondence list had been circulated. NALC had sent a letter regarding external auditors being appointed for financial year for 2017/18. Letter read out from Borough Council regarding grounds maintenance. Cllr Sizeland thanked Cllr Raven for cutting the hedges round the playing field.
24. Items from Councillors for the next agenda: Speeding, items that had not been addressed in this agenda to be moved to February meeting.
25. Meeting adjourned to invite public participation:
A query was raised about public toilets in the village.
Questions received regarding the Licence of the Boat Park regarding the break clause and what is allowed on the Boat Park. Once drafted to circulate to all parties.

Meeting closed 8.20pm

Date and time of next meeting – Tuesday 21st March 2017. 6pm in the Village Hall

.....Chairman Dated: 21st February 2017

THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL
AND SIGNED ABOVE BY CHAIRMAN.