

# Burnham Overy Parish Council

## Clerks Report – 26<sup>th</sup> July 2021 Meeting

### **Ongoing from Previous Minutes: -**

#### **Lease**

Waiting on Holkham.

#### **Trees**

Waiting for Lease to be completed.

#### **Underground Cables**

Clerk wrote to Norfolk Coast Partnership to see if Gong Lane and New Road would be considered for initial enquiries. No further updates.

#### **Hastoe Housing**

Clerk wrote to Hastoe Housing regarding house swapping and the criteria involved under Section 106 Agreement. Hastoe Housing would agree to a mutual exchange providing incoming residents met the local lettings criteria. No waiting lists are held by Hastoe.

#### **Dog Bins**

Clerk wrote to Borough Council asking for permission to locate on fence on the Hard, still waiting to hear as person contacted had recently retired. Once permission sought then letters can be sent to householders in near proximity of bin. Consent needed to be sought from Holkham and Scolt Head & District Common Right Holders.

#### **Business Rate Premises**

Letters to be sent out as soon as possible asking for contributions.

#### **Local Plan**

Borough Council consultation for the Local Plan would be opened from Monday 2 August until Monday 27 September. Wording already agreed by Parish Council to be submitted.

#### **Plaque for Tree**

Still ongoing. Wording had been suggested, research into plaque and quotes ongoing.

#### **Train and Bus Links**

Clerk wrote to James Wild MP no update yet.

#### **Allotments:**

Padlock has been purchased and letters to Allotments Holders will be sent out in due course with new combination number.

#### **Meeting Dates Confirmed**

6<sup>th</sup> September, 25<sup>th</sup> October, 6<sup>th</sup> December 2021 at 6.30 pm in the Village Hall.

### **Updates for Meeting**

#### **Item 7 – Water Quality**

Letter received from Environment Agency to say that testing is not carried out at Burnham Overy Staithe.

#### **Item 8 – Flooding and Anglian Water**

Email sent to Anglian Water regarding pumping station and flooding. Response from Anglian Water to explain the problems with the pumping station was due to the flooding entering a manhole on the

road at Burnham Thorpe. No further updates from the Norfolk Flood Strategic Alliance. Meeting being arranged by Burn Alliance by South Creake Parish Council.

#### **Item 9 - Parking Issues and Cones**

Cones to be left out permanently on specific area in agreement with Highways.

#### **Item 10 – Phone Box**

Borough Council consented to the adoption with BT. Contract now received to adopt.

#### **Item 11 – Platinum Jubilee**

No updates as yet with quotes.

#### **Item 12 – Traffic Regulation Order**

Clerk had written to Andrew Jamieson for estimate of timeframe and any contributions he would be able to make. Ongoing.

#### **Item 13 – Welcome Bank Fund Costal Stakeholder**

Received from Borough Council. To be discussed.

#### **Item 14 – Finances**

c) Pension Requirements – Pension Regulator regulations state as now over certain amount for wages each month that pension should be considered. Quote for Accountant to cover any pension requirements.

d) Asset List has been updated.

e) Appraisal is completed every year. Last year Cllr Edwards and Cllr Stevens conducted it.

f) Tree Quotes already placed before Councillors. Holkham have been asked to assist but not able to at present due to work pressure.

g) Parish Partnership Grant – This has been sent round but deadline is beginning of December 2021. Bids can be placed for such things as SAM2, white gates etc. Parish Council would need to contribute half of the full price if grant was successful.

#### **Item 16 – Playing Field**

Signs had been removed from tennis fence and Gong Lane gate. To replace these signs, it would cost £43.11 plus VAT.

#### **Item 19 – Dog Bins Strimming in front of**

CGM to provide a quote for strimming in front of dog bins for once a month from May to October.