

Burnham Overy Parish Council

Minutes of the Parish Council Meeting held in The Village Hall, Burnham Overy Staithe on Tuesday 10th July 2018 at 6.00pm

Present: Councillors: Anne Scoles (Chairman), Simon Raven, Pamela Thompson, Bridget Bunkle, M Sizeland, Paul Lingwood, Clerk:- Sarah Raven, Andrew Jamieson (Norfolk County Councillor), Sam Sandell (Borough Councillor), Sally Bettinson (Norfolk County Council Highway Engineer) and Karl Rands (Norfolk County Council Highway Manager)
Members of the Public 23.

1. Welcome by Chair and Apologies were received and accepted for Cllr H Faire (Holiday)
 2. The minutes of the last council meeting held 19th June 2018 were approved and signed by the Chair. Proposed Cllr S Raven and seconded Cllr M Sizeland
 3. Declarations of interest and pecuniary interests – Dispositions was asked for to vote and speak on item 5 and 9 by Cllr A Scoles and Cllr P Thompson – Voted and Agreed to allow dispensations. Cllr B Bunkle item 9 to vote and speak – Voted and agreed.
Pecuniary Interest for Cllr S Raven items 6a and 9, dispensation for number 9 to speak – voted and agreed.
 4. The meeting was adjourned to invite public participation: -
 - * Effected by the bollards personally. Deliveries to properties on the track are being failed. Safety issue, Sprint van driver not able to get to the property on the track blocking the road, this highlights emergency vehicles would not be able to get to the properties on the track and would be blocking the road if they had to attend. Before the bollards it was already a tight turn. No consultation with property owners on the east side of the road were informed of the bollards. Process of putting the bollards in was faulty and flawed.
 - * Thanked the Clerk for speed and efficiently with the extra work dealing with the issue.
 - * Negative consequence of the trod, numerous and explained in comments of people affected.
 - * Clerk was asked to confirm the number of letters of complaints. Total number of complaints was 55. Electoral Roll 29 and Visitors 26. Number in support was 5 and Electoral Roll 2 and visitors 3.
 - * Lack of due process, consultation and in respect of risk assessment completed. Safety issues and access.
 - * No recorded accidents before trod however since the trod, children running out into the road and elderly slipping from the end of the trod.
 - * Cars driving faster but when pedestrians in the road have a calming effect. Outlined in the Highways Manual regarding SER “Self-Explaining Road”.
 - * Clarification of the trod and how the process was discussed by the Council. Clerk explained the timeline of events. Main concern the Council discussed was safety of pedestrians walking along East Harbour way that instigated the grant for the trod.
 - * Discussed the consultation process. Clerk outlined the consultation process which a letter sent to west side of East Harbour Way regarding the trod and timber posts.
- Cllr Jamieson thanked Clerk for her work on this matter. Agree that the bollards are a mistake, they do not add to safety. Take issue that the trod being a bad thing. The pedestrians have a choice to either walk on the trod or the road. Practical purposes for car parking has been made more difficult. The trod at the start of East Harbour Way from the A149 to Bumpers and the concrete bollards to stay. The main problem of the bollards in front of Bumpers was a mistake and should be removed. The wooden timber posts should be

removed. Danger at the end of the trod and a single or two posts should remain at the end. Surface could be improved. Recommend to Chair that the proposal change from Removal of bollards, posts and trod north of the south corner of Bumpers to be removed and the bank and verge be reinstated to be removal of all bollards, posts north of the south corner of Bumpers and improve the surface of the trod.

* Everything should be removed and then there would be more parking.

Cllr S Raven explained he admits the bollards are a mistake and would propose the removal of the bollards and 70% of the timber posts. Agree with Cllr Jamieson to keep two posts at the end of the trod. Would not want the trod to be removed and if Highways could look at the surface again.

* Problem with safety of trod. Child had run off end of the trod into the road when a car was coming.

* Could a proper assessment be completed by an expert if the trod should remain regarding safety.

* If the bollards are removed then how will the parking stop on the trod. People had to negotiate parked cars.

* Could signs be placed to address the problem

Karl Rands Area Manager Highways discussed the road safety and would be able to organise an assessment by Road Safety Engineers on the safety aspect of the trod. In his opinion the trod should be retained for people to make the choice and be able to use and not walk in the road. No signage would be placed or considered along East Harbour Way.

* Southend end of the trod near the Hero is an improvement.

5. Removal of bollards, posts and trod north of the south corner of Bumpers to be removed and the bank and verge be reinstated: Proposed by Cllr Raven to remove the new concrete bollards outside Bumpers and timber posts along the trod save for the last two timber posts at the north of the trod but the trod remains. Seconded by Cllr P Lingwood. Voted - all agreed.

6. Payment Approved.

Payments	£	Receipts	£
S Raven Wages for June	267.02	Superhero Challenge (£250 for parish £250 play equipment)	500.00
Currys Laptop Cover June	5.50	VAT refunded	1379.42
ROSPA Playsafety	105.00		

All payments approved. Proposed B Bunkle, Seconded P Thompson - Agreed

- Feedback regarding Superhero donation. Considering inconvenience to the village the donation could be increased.

7. Allotments:

a) Inspection – Cllr Raven and Clerk inspected the allotments. Plot 1 and 2 have been issued a Notice to Quit until 1st August. Quotes received for removal of fence - £100 and £150. Agreed to go with the £100 quote. Cllr Raven to then mow the plots. Proposed by Cllr S Raven and Seconded by M Sizeland – Agreed. Plot 3b had asked regarding spraying for the bindweed. Cllr Raven explained this would not be advisable under mowed.

b) Lease received from Holkham. The lease does have inconsistencies. Recommend that solicitors be involved to give advice as the Parish Council do hold an Agricultural Tenancy Lease. Agreed for Clerk to obtain two quotes to advise on lease.

8. Playing Field: -

a) Inspection including ROSPA inspection: - Clerk went through the inspection. Main concerns were the holes by the rabbits, skate ramp - Cllr Lingwood would complete this, large swing to be gauged of the integrity of the internal parts. Clerk to find out about this. Trip hazard under the swing to be sorted. Trim trail needs attention in the future, kick wall

damaged by strimmer. Cllr Faire had removed the new football goal as this was damaged beyond repair and taken away. Company had been informed regarding the flimsiness of the goal.

b) Lease – solicitors to look over this. Permitted use of the playing field needs to include sports field to include all activities including fetes etc. Quotes to be sought along with the allotment lease.

9. 77 Acres Marsh Area and Island at Burnham Overy Staithe: - Following Councillors meeting with Holkham, Holkham Trustees have taken the recommendation of their solicitors stating the 77 Acres belong to Holkham. As Holkham have registered the marshes it was felt appropriate to look at placing a caution on the 77 acres and 1 acre at the Land Registry to safeguard the marshes until a legal opinion had been sought. Quotes to be obtained for registering a caution and to give a legal opinion. Agreed that a caution should be placed, Clerk to obtain quotes for solicitors to place a caution and to advise on the merits of the dispute.

10. Brothercross: - Historic England had responded in respect of the Monument Consent Schedule. They are prepared to issue the consent document but need conditions adhered to. The contractor had been contacted and he had stated they agreed to these. Councillors agreed with the conditions imposed. Highways to be contacted to approve the contractors next. Clerk to provide a risk assessment.

11. SAM2 Sign Post: - 30mph repeater sign not adequate on Wells Road, Burnham Overy Staithe. Not enough room for SAM2 to be positioned. Quote for new post £89 plus VAT extension £91 plus VAT. Highways and Westcotec to do site visit as to where a new post could be situated. Agreed to site visit and new post. SAM2 not allowed to be moved for another two weeks so leave in current position. Proposed by Cllr Raven that the SAM2 to stay at the locations for three weeks rather than two. Seconded by Cllr M Sizeland. Camera van had been at Tower Road, Burnham Overy Staithe.

12. Bullying and Harassment Policy: Approved and signed by Chair.

13. Reports from Meetings: - Cllr Raven advised regarding the Scolt Head & District Common Right Holders – Extra Ordinary Meeting – Proposals made on the new Harbour Trust constitution. The Harbour Trust extra meeting is at Burnham Thorpe at 7pm on Friday 13th July. Still to find a parishioner as a Trustee for the Harbour Trust. This will be advertised on the website and noticeboards.

Chairman Course: - Cllr S Raven attending this course by Norfolk Parish Training.

14. Correspondence: -

- * Survey from BCKLWN for littering and dog fouling.
- * Election costs for an uncontested or contested election. Cllr Sandell would enquire.
- * Memorial bench enquiry and policy sent out.
- * Norfolk county Council – Minerals and Waste consultation by 13th August 2018.
- * BCKLWN – Gambling Act draft statement of principles circulated.
- * Norfolk Constabulary – list of stolen items and different ways to report crimes.
- * Norfolk County Council – Transfer of common rights.
- * NARS – asked for donations – not doing donations this year.

15. Items for next agenda – Hedges.

16. Public Participation: Thanked the councillors for deciding to take the bollards out and for admitting there was a mistake. Thanked Cllr A Jamieson for coming.

* Could the bollards be removed as quickly as possible.

* Regarding keeping the trod, expert to determine the safety of the trod. Highways Officer to deal with this.

* Cllr Jamieson made the point that as there was a lot of input from the members of the audience tonight that helps the Parish Council.

* Cllr Lingwood hoped that by the parish council removing the bollards public would not take advantage of parking on the trod.

* A member of the public asked if it would still be acceptable for parking outside their house, where they had for many years, allowing a distance away from the house so that people can walk between the car and the house. Councillors expressed this was acceptable, all they asked is that consideration be given to pedestrians walking on the trod.

Meeting Closed: 7.35 pm

Date and time of next meetings –18th September, 16th October, 20th November, 18th December at 6 pm Village Hall, Burnham Overy Staithe.

.....Chairman Dated: 18th September 2018

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL
AND SIGNED ABOVE BY CHAIRMAN.**