

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

Burnham Overy Parish Council

County area (local councils and parish meetings only):

West Norfolk

### Financial year ending 31 March 2020

Prepared by (Name and Role):

Sarah Raven Clerk/RFO

Date:

30-Apr-20

#### Balance per bank statements as at 31/3/2020:

Current Account NatWest

44589190

£

1,697.53

Business Reserve

44589204

£

17,792.34

19,489.87

Petty cash float (if applicable)

-

Less: any unpresented cheques as at 31/3/2020 (enter these as negative numbers)

Add: any un-banked cash as at 31/3/2020

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Net balances as at 31/3/2020 (Box 8)

19,489.87