

Burnham Overy Parish Council

We need you to say yes!

We need to advise you **exactly** concerning the information we hold about you. Burnham Overy Parish Council is the data controller and the Parish Clerk is the data processor and the data protection officer. Contact details for the Parish Clerk are Sarah Raven, 5 Wells Road, Burnham Overy Town, King's Lynn, Norfolk PE31 8HU email: burnhamoverypc@gmail.com

We will always treat your personal information with great care. However, we need to obtain the consent from Mum or Dad or your guardian to enable us to hold your information. Please could you take this letter back home and ask Mum or Dad or your guardian to sign at the bottom. Please note that if you give your consent to us we will never share your information with anyone else, unless we have advised you with whom we have to share your information. You can change your mind at any time about us holding your information. You can do this easily by contacting the Parish Clerk at the address given above.

Please tick this box and then sign and date this letter, to say that you consent, but remember, you can change your mind at any time.

Thank you in anticipation.

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Signature..... Date.....